

TITLE: JOB RESPONSIBILITY**Department:** Quality Control**Designation:** Executive**Experience:** 4-8 years**Qualification:** B. Sc Chemistry, M. Sc Chemistry, B. Pharm M. Pharm.**No of Position:-**4**Sex-**Male & Female Both can Applied**Job Summary:**

To perform quality control testing and analysis of raw materials, finished products, stability samples, and microbiological parameter as per current GMP (cGMP), standard operating procedures (SOPs), Pharmacopeial Standards, and regulatory requirements to ensure product quality and compliance.

Key Responsibility:

- 1 To ensure the work allocation All Quality control person.
- 2 To ensure the quality of raw material, packing material and finished product are compliant with the approved specification and GMP/GLP
- 3 Maintains accurate, complete, and timely documentation (analytical reports, logbook).
- 4 Ensure compliance with cGMP, GLP and regulatory standards. participate in internal audits, external regulatory inspection and implement CAPAs,
- 5 Prepare and review standard operating Procedures (SOPs), Specifications, And testing protocols.
- 6 Monitor compliance with the requirement approved procedure.
- 7 Review of quality control record.
- 8 Ensure that the proper monitoring and the maintenance and the maintenance of department premises and equipment are done properly.
- 9 Ensures that the monitoring of the calibration program of equipment is done
- 10 Check the laboratory organization (For example; document, glassware, chemical and equipment)
- 11 Ensures the organization and proper keeping of retained samples in the retained sample room.
- 12 Ensure the proper handling of reference and working standard.
- 13 To observe the overall cleanliness and maintaining proper housekeeping control in the laboratory.
- 14 To report and participate in the investigation related to the Out of Specification (OOS), Out of Trend (OOT), Incident and Deviation.
- 15 Ensure the Monitoring of the retention of the QC record.
- 16 To follow company's rules and regulations.
- 17 To follow safety norms.

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Others Terms and Condition

-Ready to Come in Shift Schedule

-Ready to relocated near Company Place

-when you are applied above position, please mention job title in Mail Subject Box, and mention current CTC, Expected CTC, Notice Period